

OSBOE CE Broker Basic Activation Instructions:

Visit <https://cebroker.com/OK/plans> and scroll about halfway down the page. There you should see 3 account options and their features. If you wish to activate a free account, select the Basic option on the left.

By Propelus

Start tracking your official Oklahoma CE/CME requirements now

Wrong state or profession? [Click here](#)

Basic

Essential CE toolbox

Free

[Get Basic](#)

- ✓ Connect with your licensing board
- ✓ See your course history
- ✓ Report hours manually
- ✓ Check your compliance status

Professional

Automated compliance calculator

\$39.99 / year

[Get Professional](#)

- ✓ **Everything in Basic**
- ✓ Track for all of your licenses & certifications
- ✓ Multi-state license tracking
- ✓ Transmittable CE transcript
- ✓ View & export past cycle transcripts
- ✓ Detailed view of missing requirements
- ✓ Find approved courses faster for each requirement
- ✓ Document backup & storage
- ✓ Confident compliance with 100% of requirements

Concierge

Full reporting service

\$124.99 / year

[Get Concierge](#)

- ✓ **Everything in Professional**
- ✓ Dedicated account manager
- ✓ One-on-one help to stay on track
- ✓ We do all the reporting for you
- ✓ We find approved courses for you
- ✓ We make sure you're compliant
- ✓ Save countless hours tracking, reporting, & managing CE

Once you have selected “Get Basic” – enter your license number and select “Continue”

Register for the Basic Account

1. Enter your license

[Forgot your license number?](#)

[Continue](#)

What's included in the Basic account?

- ✓ Find appropriate courses
- ✓ Manage your official CE records
- ✓ See your CE compliance status
- ✓ Report CE activities to your board

To complete creation of your account, verify your name and license number is correct on Number 1 and then enter your email and create log in credentials on Number 2. Once entered select “Create Basic Account”

1. Enter your license

 / Osteopathic Physician ✓

Not you? [Re-enter license number](#)

2. Create your account

Email address
e.g. john@doe.com

Username

Password 

Create Basic Account

By clicking “Create Basic Account” I agree to the [Terms](#) 

What's included in the Basic account?

- ✓ Find appropriate courses
- ✓ Manage your official CE records
- ✓ See your CE compliance status
- ✓ Report CE activities to your board

How long does my account last?

Your free basic account never expires. You'll always be able to access your records or upgrade to a more helpful plan later.

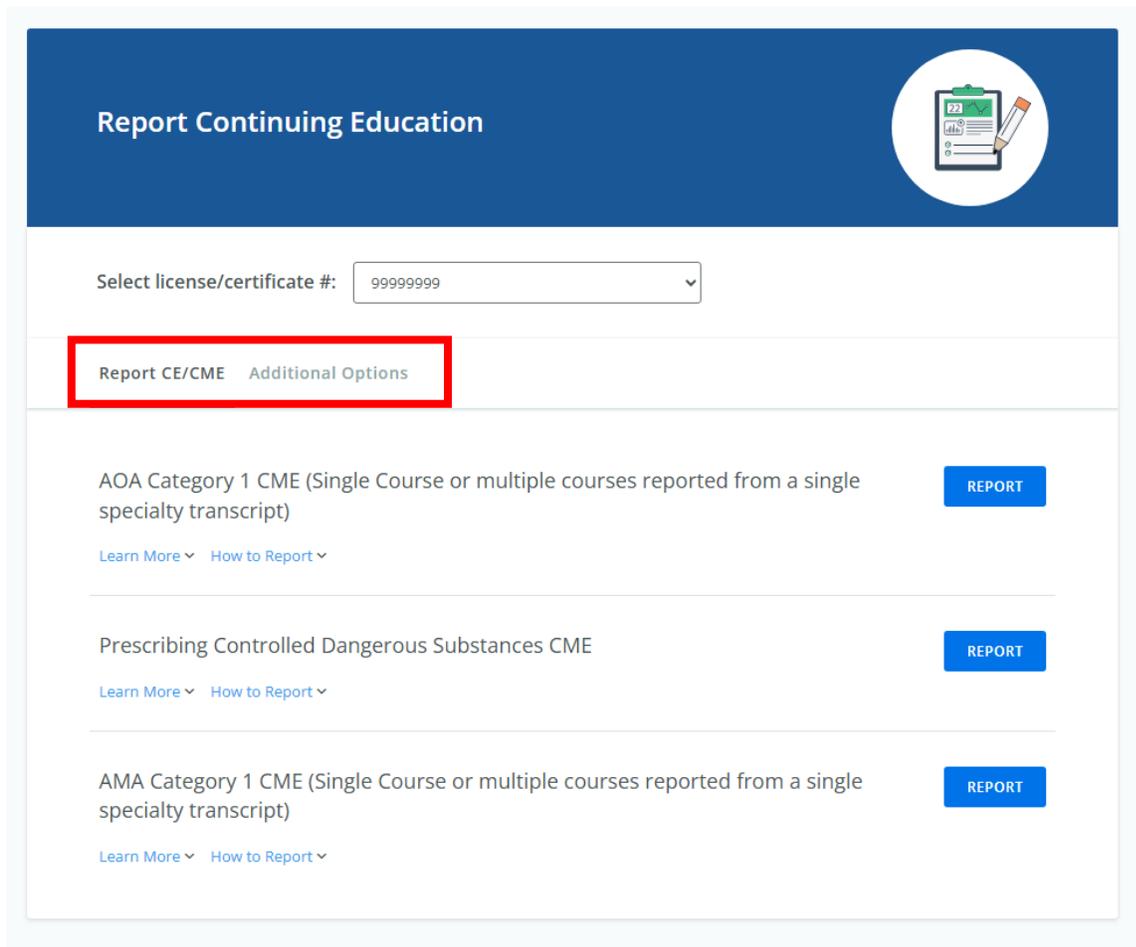
How to Self-Report Continuing Medical Education Hours or Exceptions to CE Broker

Use this guide to report any CME you have completed that has not been reported on your behalf for the CME cycle.

Upon logging in, select “Report CE” at the top right.



Once here, you can proceed with reporting CME hours or select “Additional Options” to report an exception.



If Additional Options is selected, you may report an exception to the 1 hour of Proper Prescribing or Residency/Fellowship exception to hours for the CME cycle. These selections must be made for each CME cycle they apply to.

Proper Prescribing CME Exception:

Select “Report” next to “Not licensed to prescribe controlled dangerous substances in Oklahoma”

Report Continuing Education



Select license/certificate #:

Report CE/CME **Additional Options**

Select CE cycle:

Not licensed to prescribe controlled dangerous substances in Oklahoma

[Learn More](#)

Residency/Fellowship

[Learn More](#)

Answer the attestation and select “Continue”

Questions 1 of 1

Not licensed to prescribe controlled dangerous substances in Oklahoma

I attest that I do not possess the State Bureau of Narcotics and Drug Enforcement Administration authority to handle controlled dangerous substances.

Yes

No

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Attest that your answer is true and correct and select “Submit Now”. This will remove the requirement for 1 hour of Proper Prescribing from this CME cycle.

Attestation

Not licensed to prescribe controlled dangerous substances in Oklahoma

I hereby certify the answers are true and correct.

[BACK](#)

[SUBMIT NOW](#)

Residency/Fellowship Exception:

If you were a Resident or Fellow for any portion of the CME Cycle report your CME exception as below.

Select “Report” next to “Residency/Fellowship”

Report Continuing Education



Select license/certificate #:

Report CE/CME **Additional Options**

Select CE cycle:

Not licensed to prescribe controlled dangerous substances in Oklahoma
[Learn More](#)

Residency/Fellowship
[Learn More](#)

Attest you are exempt from CME requirements due to your Residency or Fellowship status and select “Continue”.

Questions 1 of 1

Residency/Fellowship

I attest that I am exempt from CE requirements because at least part of the time this cycle, I was a resident or fellow.

Yes

No

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Attach proof of Residency or Fellowship status and select “Continue”

Attachments

Residency/Fellowship

Please be prepared to upload proof of residency or fellowship during the specific cycle for which you're reporting.



ATTACH DOCUMENT
File size up to 16 MB

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Attest your answers are true and correct and select “Submit Now”. This will remove all CME hour requirements from your transcript for this CME cycle.

Attestation

Residency/Fellowship

I hereby certify the answers are true and correct.

[BACK](#) [SUBMIT NOW](#)

Reporting AOA Category 1 Hours:

Select “Report” next to AOA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)

Report Continuing Education



Select license/certificate #:

Report CE/CME Additional Options

AOA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript) **REPORT**

[Learn More](#) [How to Report](#)

Prescribing Controlled Dangerous Substances CME **REPORT**

[Learn More](#) [How to Report](#)

AMA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript) **REPORT**

[Learn More](#) [How to Report](#)

Enter the required information. If reporting a transcript, list the date and course type of the last completed course. Select “Continue”

Course Detail

AOA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

Date Completed *

Course Type *

Live (Involves live interaction with presenter/host)

Anytime (Is not date, time or location specific)

SUBJECT AREA

AOA Category 1 CME Hours

[BACK](#) [CONTINUE](#)

Answer Questions 1 – 3 and “Continue” through each page.

Question 1 of 3

AOA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

What is the name of the CE program(s)? Or if reporting from a transcript type "Transcript" and the date range of the transcript

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[CONTINUE](#)

Question 2 of 3

AOA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

What is the name of the educational provider that presented the program(s) Or the organization providing your Transcript?

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[CONTINUE](#)

Question 3 of 3

AOA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

Was/were the program(s) approved for AOA Category One hours?

Yes

No

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[CONTINUE](#)

Attach your completion certificate or your transcript and select “Continue”.

Attachments

AOA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

Please be prepared to upload certification of attendance provided by the organization sponsoring the program.



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[BACK](#) [CONTINUE](#)

Select “Submit CE” to complete the entry.

You're ready to submit!

AOA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

I hereby certify the answers are true and correct.

[BACK](#) [SUBMIT CE](#)

Reporting Proper Prescribing 1 Hour Course:

Select "Report" next to Prescribing Controlled Dangerous Substances CME

Report Continuing Education



Select license/certificate #:

Report CE/CME Additional Options

AOA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript) Learn More How to Report	REPORT
Prescribing Controlled Dangerous Substances CME Learn More How to Report	REPORT
AMA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript) Learn More How to Report	REPORT

Enter the date of the course and begin typing the name of the Educational Provider. Those approved should populate and allow selection. Repeat for Course, then enter the 1 hour and select "Continue".

Course Detail

Prescribing Controlled Dangerous Substances CME - [DO]

Date Completed *



Educational Provider *

Course *

SUBJECT AREA

Prescribing Controlled Dangerous Substances Hours

[BACK](#) **CONTINUE**

Attach your completion certificate or your transcript and select “Continue”.

Attachments

Prescribing Controlled Dangerous Substances CME - [DO]

Please be prepared to upload a certificate of completion.

A square button with a white background and a thin grey border. In the center is a grey icon of a document with a green checkmark. Below the icon, the text "ATTACH DOCUMENT" is written in bold, and "File size up to 16 MB" is written in a smaller font below it.

[BACK](#) [CONTINUE](#)

Select “Submit CE” to complete the entry.

You're ready to submit!

Prescribing Controlled Dangerous Substances CME - [DO]

I hereby certify the answers are true and correct.

[BACK](#) [SUBMIT CE](#)

Reporting AMA Category 1 Hours:

If obtaining or maintaining Board Certification through the ABMS you may substitute AOA Category 1 hours with AMA Category 1 hours.

Select “Report” next to AMA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)

Report Continuing Education

Select license/certificate #: 99999999

Report CE/CME Additional Options

AOA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript) **REPORT**

Learn More How to Report

Prescribing Controlled Dangerous Substances CME **REPORT**

Learn More How to Report

AMA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript) **REPORT**

Learn More How to Report

Enter the required information. If reporting a transcript, list the date and course type of the last completed course. Select “Continue”

Course Detail

AMA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

Date Completed *

Calendar icon []

Course Type *

Live (Involves live interaction with presenter/host)

Anytime (Is not date, time or location specific)

[Select One]

SUBJECT AREA

AMA Category 1 CME [] Hours

BACK CONTINUE

Answer Questions 1 – 3 and “Continue” through each page.

Question 1 of 3

AMA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

What is the name of the CE program(s)? Or if reporting from a transcript enter "Transcript" and the date range of the transcript

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[CONTINUE](#)

Question 2 of 3

AMA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

What is the name of the educational provider that presented the program(s)? Or the name of the organization providing your Transcript

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[CONTINUE](#)

Question 3 of 3

AMA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

What board certification through the AMA did you obtain/maintain during the current CE cycle?

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[CONTINUE](#)

Attach your completion certificate or your transcript and select “Continue”.

Attachments

AMA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

Please be prepared to upload certification of attendance provided by the organization sponsoring the program.



ATTACH DOCUMENT
File size up to 16 MB

[BACK](#)[CONTINUE](#)

Select “Submit CE” to complete the entry.

You're ready to submit!

AMA Category 1 CME (Single Course or multiple courses reported from a single specialty transcript)- [DO]

I hereby certify the answers are true and correct.

[BACK](#)[SUBMIT CE](#)