



Policy for Medical Teaching: Undergraduate Medical Education (UGME) Didactics and Clerkship Undergraduate Medical Education (UGME) Precepting

Credit Reporting Periods

- January 1 – June 30
 - Clerkship Report – due to OSU-CME by the **first Friday in May annually**
 - Didactic Reports – due to OSU-CME **two weeks after a course concludes**
- July 1 – December 31
 - Clerkship Report – due to OSU-CME by the **first Friday in November annually**
 - Didactic Reports – due to OSU-CME **two weeks after a course concludes**. Courses ending after the third Friday in November are **due by the third Friday in November**.

Medical Teaching: UGME Didactics

OSU-CME will report Medical Teaching: UGME Didactics for the following *OSU Center for Health Sciences (OSU-CHS)* courses: 1st Year Educational Development • 1st Year Clinical Skills • 2nd Year Educational Development • 2nd Year Clinical Skills • OMM • Clinical Problem Solving • Rural Education • Service Learning and Community Engagement

Table of Medical Teaching/Precepting CME Credits		
No Credit	Category 1-A	Category 1-B
Education provided by students, residents, or fellows	Formal lectures	Oral presentations - feedback/grade
Proctoring written exams	Live or live-streamed	Small group - includes CPS and book club
Preparing lectures or lab setup	Previously recorded - must be available for question and answers within 48 hours of scheduled lecture	<i>All lab activity - includes SP's and practical exams</i>
Informal lectures that occur in an office or clinical setting are considered part of precepting	OMM Lab exception All OMM lab is 1-A	Clerkship/Externship/Preceptor of medical students, residents, and fellows (Precepting credits are indicated as such on the AOA website when uploaded)
For attending medical teaching lectures / Book or Journal Club		
Orientations – course or setting Medical facility tours		
Department meetings		

What types of providers are eligible/not eligible for Medical Teaching/Precepting CME credits?

- Osteopathic physicians
- Allopathic physicians
- *Residents are not eligible* to earn CME credits for Medical Teaching.
- Other professions such as *Pharm.D., Ph.D., etc. are not eligible* to earn CME credits for Medical Teaching.

What types of CME credits are/are not awarded?

- Credits awarded are AOA Category 1A or 1B (see chart above).
 - AOA credits are reported to the AOA for all D.O.s.
- AMA PRA Category 1 Credits *are not awarded* by the OSU-CME Office for Medical Teaching.

What documentation is required for Medical Teaching/Precepting credit?

- Medical Teaching
 - Physician information and hours on designated google sheet template
 - Full name, credential, AOA #, NPI #, email address, course name, lecture/lab name, lecture/lab date, lecture/lab time, location, total 1-A and/or 1-B hours, and comments.
 - *Granted on an hour-for-hour basis*: 1 hour of presenting for 1 hour credit (no CME credit for prep work)
 - CME credits are rounded to nearest 15-minute increment.
 - Copy of the course syllabus
 - Copy of schedule that specifies the following
 - Speaker's full name, credential (i.e., D.O., M.D., etc.), lecture title, date, time, and location (building and room name or number).
- Precepting - Clerkship
 - Preceptor information and hours on designated google sheet template
 - Full name, credential, AOA # if applicable, NPI #, email address, and any comments.
 - Preceptors are awarded 160 AOA Category 1-B credits per reporting period.
 - Only 24 hours can be utilized in a three-year reporting period for the AOA and only 16 hours can be utilized for OSBOE license renewal annually for precepting.
- Precepting – Rural/Tribal/Urban Externship
 - Preceptor information and hours on designated google sheet template
 - Full name, credential, AOA # if applicable, NPI #, email address, and any comments.
 - Copy of course syllabus

The *Oklahoma State University College of Osteopathic Medicine, Office of Continuing Medical Education* (OSU-CME) reserves the right to determine eligibility of continuing medical education credits based on the *American Osteopathic Association* (AOA) CME Sponsors Guidelines.

OSU-CME will report eligible CME credits to the AOA on behalf of Osteopathic Physicians. Physicians will have access to an online CME transcript that records their eligible CME credits.

Ashley Groom, DHA

Director of Continuing Medical Education | Oklahoma State University - Center for Health Sciences