



Policy for Medical Teaching: Undergraduate Medical Education (UGME) Didactics and Clerkship Undergraduate Medical Education (UGME) Precepting

Credit Reporting Periods

- January 1 – June 30
 - Clerkship Report – due to OSU-CME by the **first Friday in May annually**
 - Didactic Reports – due to OSU-CME **two weeks after a course concludes**
- July 1 – December 31
 - Clerkship Report – due to OSU-CME by the **first Friday in December annually**
 - Didactic Reports – due to OSU-CME **two weeks after a course concludes**

Medical Teaching: UGME Didactics

OSU-CME will report Medical Teaching: UGME Didactics for the following *OSU Center for Health Sciences (OSU-CHS)* courses: 1st Year Educational Development • 1st Year Clinical Skills • 2nd Year Educational Development • 2nd Year Clinical Skills • OMM • Clinical Problem Solving • Rural Education • Service Learning and Community Engagement

Table of Medical Teaching/Precepting CME Credits		
No Credit	Category 1-A	Category 1-B
Education provided by students, residents, or fellows	Formal lectures	Oral presentations - feedback/grade
Proctoring written exams	Live or live-streamed	Small group - includes CPS and book club
Preparing lectures or lab setup	Previously recorded - must be available for question and answers within 48 hours of scheduled lecture	<i>All lab activity - includes SP's and practical exams</i>
Informal lectures that occur in an office or clinical setting are considered part of precepting	OMM Lab exception All OMM lab is 1-A	Clerkship/Externship/Preceptor of medical students, residents, and fellows (Precepting credits are indicated as such on the AOA website when uploaded)
For attending medical teaching lectures / Book or Journal Club		
Orientations – course or setting Medical facility tours		
Department meetings		

What types of providers are eligible/not eligible for Medical Teaching/Precepting CME credits?

- Osteopathic physicians
- Allopathic physicians
- *Residents are not eligible* to earn CME credits for Medical Teaching.
- Other professions such as *Pharm.D., Ph.D., etc. are not eligible* to earn CME credits for Medical Teaching.

What types of CME credits are/are not awarded?

- Credits awarded are AOA Category 1A or 1B (see chart above).
 - AOA credits are reported to the AOA for all D.O.s.
- AMA PRA Category 1 Credits *are not awarded* by the OSU-CME Office for Medical Teaching.

What documentation is required for Medical Teaching/Precepting credit?

- Medical Teaching
 - Physician information and hours on designated google sheet template
 - Full name, credential, AOA #, NPI #, email address, course name, lecture/lab name, lecture/lab date, lecture/lab time, location, total 1-A and/or 1-B hours, and comments.
 - *Granted on an hour-for-hour basis*: 1 hour of presenting for 1 hour credit (no CME credit for prep work)
 - CME credits are rounded to nearest 15-minute increment.
 - Copy of the course syllabus
 - Copy of schedule that specifies the following
 - Speaker's full name, credential (i.e., D.O., M.D., etc.), lecture title, date, time, and location (building and room name or number).
- Precepting - Clerkship
 - Preceptor information and hours on designated google sheet template
 - Full name, credential, AOA # if applicable, NPI #, email address, and any comments.
 - Preceptors are awarded 160 AOA Category 1-B credits per reporting period.
 - Only 24 hours can be utilized in a three-year reporting period for the AOA and only 16 hours can be utilized for OSBOE license renewal annually for precepting.
- Precepting – Rural/Tribal/Urban Externship
 - Preceptor information and hours on designated google sheet template
 - Full name, credential, AOA # if applicable, NPI #, email address, and any comments.
 - Copy of course syllabus

The *Oklahoma State University College of Osteopathic Medicine, Office of Continuing Medical Education* (OSU-CME) reserves the right to determine eligibility of continuing medical education credits based on the *American Osteopathic Association* (AOA) CME Sponsors Guidelines.

OSU-CME will report eligible CME credits to the AOA on behalf of Osteopathic Physicians. Physicians will have access to an online CME transcript that records their eligible CME credits.

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